



## Print / Production Lead

### About the employer:

OnSiteDecals, LLC is a rapidly growing company that provides precision graphics to emergency, municipality and commercial fleets. Currently working with over 700 local, county, state and federal agencies, the company is recognized as an industry leader for art design, manufacturing and On Site installation providing our customers with over a million square feet of graphics annually.

Utilizing the latest technology, OnSiteDecals has created an infrastructure to continue expanding nationally. We are seeking a Print / Production Lead to join our team and grow with us into a long-term career.

Company benefits include: Shared cost of Blue Cross / Blue Shield health insurance, optional vision and dental insurance and providing life insurance. Benefits also include: paid holidays, vacation and sick days, as well as, on-going training to obtain industry certifications.

### Job description:

The Print / Production Lead shall assist with directing and coordinating operations within their department to obtain efficiency and economy of operations. They will within company policy work collaboratively with the art, logistics and installation departments to plan, schedule, print, produce, weed, tape and package the product for delivery.

### Responsibilities:

Review production orders or schedules to ascertain product data such as quantity, size, color and specifications.

Schedules delivery dates in accordance with work orders and availability of art. This requires planning priorities and allocating both machines, as well as team member time to achieve objectives.

Coordinate manufacturing activities to ensure production and quality of products meet company and customer specifications.

Complete production and operating reports, resolve operational, manufacturing and maintenance problems to ensure minimum errors or down time.

Inspect machines and equipment to ensure performance, optimum utilization and safe operation.

Maintain cleanliness of work area and equipment

Maintain production records and all lot numbers within our proprietary software system

### Requirements:

Minimum of 3 – 5 years of experience working in a graphic print/production center, utilizing the following equipment: HP Latex 360, Roland Printers, Graphtec Plotters and laminating equipment

Ability to lift up to 75lbs, loading vinyl into machines

Maintain consignment inventory of all materials / supplies

Continuous standing for extended periods of time. Willingness to weed/tape/pack and ship

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