



Company Name: \_\_\_\_\_ Job Site Location: \_\_\_\_\_

Date: \_\_\_\_\_ Start Time: \_\_\_\_\_ Finish Time: \_\_\_\_\_ Foreman/Supervisor: \_\_\_\_\_

## Topic 74: Fire and Safety Watch

**Introduction:** Responsibilities you assume when you become a fire or safety watch are very important. Familiarize yourself with all the duties.

**Fire Watch primary responsibilities: Primary responsibilities are:**

- Prevent ignition of any flammable material.
- Should a fire occur, immediately extinguish it or turn in a fire alarm.
- CALL 911 or the emergency alarm number
- Maintain the conditions and requirements listed on the safety permit.
- Stop the job if you observe any condition that you consider being hazardous.



**Basic duties:** Circumstances and conditions of the job determine what the safety requirements and fire watch duties will be.

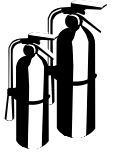
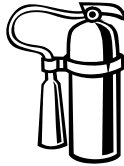
**Following are duties basic to all jobs:**

- **Do not** leave the job site when welding or spark-producing operations are in progress.
- **When** other duties require you to leave the job site, you must first stop the job.
- **Before** the job starts and during its progress, survey the entire area for potential release of flammable liquids or vapors. Be on the lookout for possible operating upsets.
- **Make sure** that operations at nearby job sites are aware of the work in progress.
- **Prevent** the taking of samples, venting or opening of piping or equipment in the immediate area of any hot work where such action would release flammable liquids or vapors and expose workers to danger.
- **Always** determine the exact location of fire fighting equipment in the immediate area. Be certain that you know how to operate fire extinguishers, hydrants, hose carts and fixed monitors. **Note:** Do not pre-charge fire extinguishers.
- **When** you have any questions regarding the job, check with your supervisor.
- **BE ON THE ALERT.** Try to anticipate and prevent any condition that would be hazardous.
- **Upon completion** of the job and before departing from the site, make sure there are no hot sparks, burning embers, etc. still present.
- **Return** any fire fighting equipment to its original location.



**Fire extinguisher use: In general, the following rules apply to fire extinguisher use:**

- Fire extinguishers must not be used for any purpose other than fire fighting.
- Do not block access to fire extinguishers or any other fire fighting equipment.
- Do not use client equipment unless authorized to do so.
- Do not pre-charge or break the seal on a fire extinguisher unless you intend to use it immediately.
- Do not remove fire extinguishers from designated areas to use for fire watch.



**Fire extinguisher operation: P.A.S.S.**

- **P:** Pull out the locking pin breaking the seal.
- **A:** Aim nozzle or hose just in front of the base of the fire.
- **S:** Squeeze the trigger handle all the way.
- **S:** Sweep discharge from side to side, moving front to back across the base of the fire.

**Safety Watch requirements:** The safety watch must understand how the job is to be performed and what the conditions or limitations are on the permit. Should these conditions change or workers not follow instructions on the permit, the safety watch must shut the job down and report the change in conditions or that the workers are not following instructions on special jobs. The safety watch must be familiar with the location, operation, and use of the fire and safety equipment in the work area. A fire extinguisher must be at the work site.

- Maintain a constant means of communication.
- Keep visual and voice contact when possible.
- Voice contact must be maintained whenever visual contact cannot be constant.
- Determine what action should be taken in the event of an accident or emergency.
- Stay at the work site until authorized to leave.
- When leaving the job site, stop the job and notify workers you are "standing-by-for".
- Immediately shut down the job if conditions change, presenting a hazard to workers or if directed to shut down the job by a responsible person.

**Conclusion:** It may be required that the Fire or Safety Watch be ready to wear a self-contained breathing apparatus. You must be qualified to wear it.

### Work Site Review

Work-Site Hazards and Safety Suggestions: \_\_\_\_\_

Personnel Safety Violations: \_\_\_\_\_

**Employee Signatures:**

*(My signature attests and verifies my understanding of and agreement to comply with, all company safety policies and regulations, and that I have not suffered, experienced, or sustained any recent job-related injury or illness.)*


**Foreman/Supervisor's Signature:** \_\_\_\_\_

*These guidelines do not supersede local, state, or federal regulations and must not be construed as a substitute for, or legal interpretation of, any OSHA regulations.*