

Board of Directors (Position descriptions)

Board: The Board of Directors shall constitute the governing body of the Association, subject to the control of any general meeting of the members of the Association. It shall be vested with full power and authority to put into effect the laws, resolutions and decision of the Association

Officers: The Association Officers shall consist of President, Vice-President and Secretary-Treasurer. These officers shall be selected by the Board of Directors. Officers serve one-year terms and shall not be selected for consecutive terms in the same officer position.

President:

- 1) shall be the Chief Administrative Officer and, subject to the direction of the Board of Directors, shall have general control and management of the Association's affairs and shall perform all the duties usually devolving upon his office;
- 2) shall preside at the meetings of the Association and of the Board of Directors;

Vice President:

- 1) shall perform such duties as the President of the Board of Directors may designate; and in the absence of the President, perform the duties and exercise the powers of the President.

Secretary-Treasurer:

- 1) shall be the custodian of all funds belonging to the Association and shall be charged with the collection of the funds of the Association and their disbursement under the authorization of the Executive Committee or the Board of Directors;

Chapter Committee Directors:

This Director shall be a Sign industry member and will be the Chapter nomination to serve on the Association Board of Directors

Committees:

EXECUTIVE COMMITTEE. The Executive Committee shall consist of the President, the Vice-President, the Secretary-Treasurer, three additional members of the Board of Directors, elected by the Board, and the immediate past President.

(a) Auditing and Dues Committee. The general area of responsibility of this committee concerns itself with the safety of the monies of the organization, the equality of dues paid by the membership and the responsibility for collection of said dues for the membership.

(b) Convention Committee. The Director appointed as committee chairman shall act as a liaison between the Convention Committee and the Board of Directors of the Association.

(c) Government Relations Committee. This committee shall develop a realistic program to assist the membership in controlling sound ordinance programs within the membership's respective community. This committee shall react to local situations only at the request of the membership of the community in question. A second section that the committee shall apply itself is to the development of monitoring the state legislature in Austin, Texas, in those matters that affect our industry.

(d) Public Relations, Sales and Marketing Committee. The effect of good public relations is to give more acceptability to our industry and its products. It is the responsibility of this committee to develop and promote the image of the Association and its members. It is also the responsibility of this committee to foster and improve the sales and marketing capabilities of the Association and its members.

(e) Nominating Committee. The Immediate Past President shall serve as chair to this committee. Said chairman shall be a sign manufacturer and/or installer and not a supplier. The remainder of the committee shall consist of as many as 3 past Presidents and as many as two senior Allied Principal Representative Director. The duties of this committee are to submit nominees to the offices of President, Vice-President and Secretary-Treasurer. The above officers are elected by the Board of Directors at the annual meeting of the Board. This committee shall recommend for nomination the required number of Directors.

(f) Association Activities Committee. It is the responsibility of this committee to attend or monitor other associations on any level of operation and to report their findings to the Board of Directors of the Association.

(g) Education, Employee Relations Committee. This committee shall develop programs of information that will be of benefit to the members' companies regarding employee relationships, education and to pass on to the membership companies this information.

(h) Membership and Insurance Committee. This committee establishes programs to obtain new members and retain existing members.

(i) Standards and Safety Committee. This committee will develop standards and guidelines to improve business and safety to serve the best interest of the industry.

CURRENT SPECIAL COMMITTEES (2018)

- a. **Raffle Committee.** This committee will be responsible to oversee the Annual Raffle and present its recommendations to the board for approval. Additionally this committee will oversee the sale of raffle tickets.
- b. **Board & Committee Expectations** This committee will develop and implement expectations for the board of directors and its committee as necessary and report back to the board of directors.

- c. **Investment Committee** will oversee the Associations Investments and report back to the board of directors on such findings.
- d. **Auction Committee** will oversee the Annual Scholarship Auction, manage it on site, and report back to the board of directors.
- e. **Design Contest** will oversee the Annual Design Contest and present its conclusion to the membership at the annual conference of the Association.
- f. **Golf Committee** will oversee the annual Golf Tournament and report as needed to the board of directors.
- g. **Scholarship** will create and develop standards and qualifications for all scholarship programs of the Association and report back to the board of directors
- h. **Awards Committee** will create and develop all designated awards from the association.
- i. **TSAYP Committee** this is an advisory committee to the board of directors and will perform task as assigned by the board of directors.
- j. **Chapter Committee ASA – GDFWSA – GHSA – SASA – WTSA**
This committee will oversee the individual chapter committees, report back to the appropriate committee of the board of directors and assist with the management of all Chapter events.
- k. **Insurance Committee** will oversee all association programs related to insurance.